Presentation Guidelines and Tips

Contributed Posters

Guidelines:

- It is helpful and effective to stand at or be near your poster during those times.
- Your poster must fit within the 44" x 44" display area provided.

Tips:

- Presentations: Billboard science [1]
- Poster Presentations - Designing Effective Posters [2]
- Epic Fail: What a Perfectly Putrid Poster Can Do for You [3]

Contributed Talks

Guidelines:

- Twelve minutes are allowed for the oral presentation and three minutes for open discussion/Q&A.
- You will be provided a ten minute warning.
- Please be ready with your presentation materials (laptop, dongle, etc.) before your talk to set-up during the previous speakers Q&A.
- Test your presentation equipment prior to the start of the session (before start of the day, during the coffee break, or lunch) with your session chair.
- A laser pointer and slide advance clicker will be provided.
- A laptop can be made available but should be requested in advance of the start of the session.

Tips:

- When preparing your presentation, we suggest a maximum of ten slides for a twelve-minute talk.
- Slides should be uncluttered and easy to read.
• Practice a few times so the presentation fits comfortably into the twelve-minute slot.
• **Speak your science: How to give a better conference talk** [4]

### Invited Talks

**Guidelines:**

• Twenty-five minutes are allowed for the oral presentation and five minutes for open discussion/Q&A.
• You will be provided a twenty minute warning.
• See the Guidelines and Tips for the Contributed Talks

### Prize Talks

**Guidelines:**

• Thirty-five minutes are allowed for the oral presentation and ten minutes for open discussion/Q&A.
• You will be provided a thirty minute warning.
• See the Guidelines and Tips for the Contributed Talks

**Source URL:** https://dda.aas.org/meetings/2019/presentation-guidelines-and-tips

**Links**
[1] https://www.nature.com/naturejobs/science/articles/10.1038/nj7387-113a
[2] https://research.lib.buffalo.edu/poster-presentations