

Poster Preview Upload Process

- 1. Log into the DDA 56 Submission Site using your iMIS credentials.
 - a. Full Site: <u>https://submissions.mirasmart.com/DDA56/Splash.aspx</u>
- 2. Click Submitter Home.
- **3.** Under the Abstracts Section, identify your correct Abstract. Select **Upload Poster Preview** under the Action column.

Action	\$ ID	¢ Title	¢ Abstract Type	≑ Status	Schedule Info
View Abstract Edit - Accessible because of your admin access Upload Poster Preview			Research Contributed Presentations	Accepted Waiting for Poster Preview	Thursday, May 16, 2024 6:00 PM ET - 6:00 PM ET University of Toronto - Myhal Centre

- 4. Select the PDF file of your poster from your files.
- **5.** Select **Upload Poster Preview** to add the thumbnail image of your poster. *Note: Your thumbnail will appear in the block schedule to indicate there is a PDF to view.*

	Poster Preview
Upload Your Poster Preview:	
Select	
Please select from: PDF	
Upload Poster Preview	

- 6. To view or change your file:
 - a. Select **View My Presentation** to view your uploaded file.
 - b. Select Edit/Change Presentation File to change your file.

